



# Coda Music

## Ceremonial Music with Graceful Endings on Command

A tester's pictorial guide to what Coda Music does, how to use it, and what to check during early testing.

Version 1 tester manual. Music playback uses MP3 files only. No MIDI support in this version.

# 1 What Coda Music Does

## Play

### Starts Ceremonial Music

Select the required music and press **Play**. Music does not start just by selecting a title, which helps avoid accidents.

## End

### Graceful Ending on Command

Press **Finish** and Coda Music fades from the main music track into a prepared ending music track.

## Safe

### Designed for Ceremony Use

The main screen keeps setup, registration, support and backup tools away from the live playback controls.

## 2 Downloading and Installing Coda Music

### 1 Register your interest in helping test

If you would like to help test Coda Music, please register your interest at <https://www.masonicwebsite.org/register-interest-in-coda-music/>.

### 2 Open the download page

Go to <https://www.cloudcortexcommunications.co.uk/coda-music-download/>.

### 3 Enter the download password

The download page is password protected. The password will be emailed to testers who have registered their interest.

### 4 Download the ZIP file

Download the Coda Music Windows ZIP file. It will normally be called something like **CodaMusicSetup-1.0-Windows.zip**.

### 5 Unzip the download

Right-click the ZIP file, choose **Extract All**, and open the extracted folder.

### 6 Run the installer

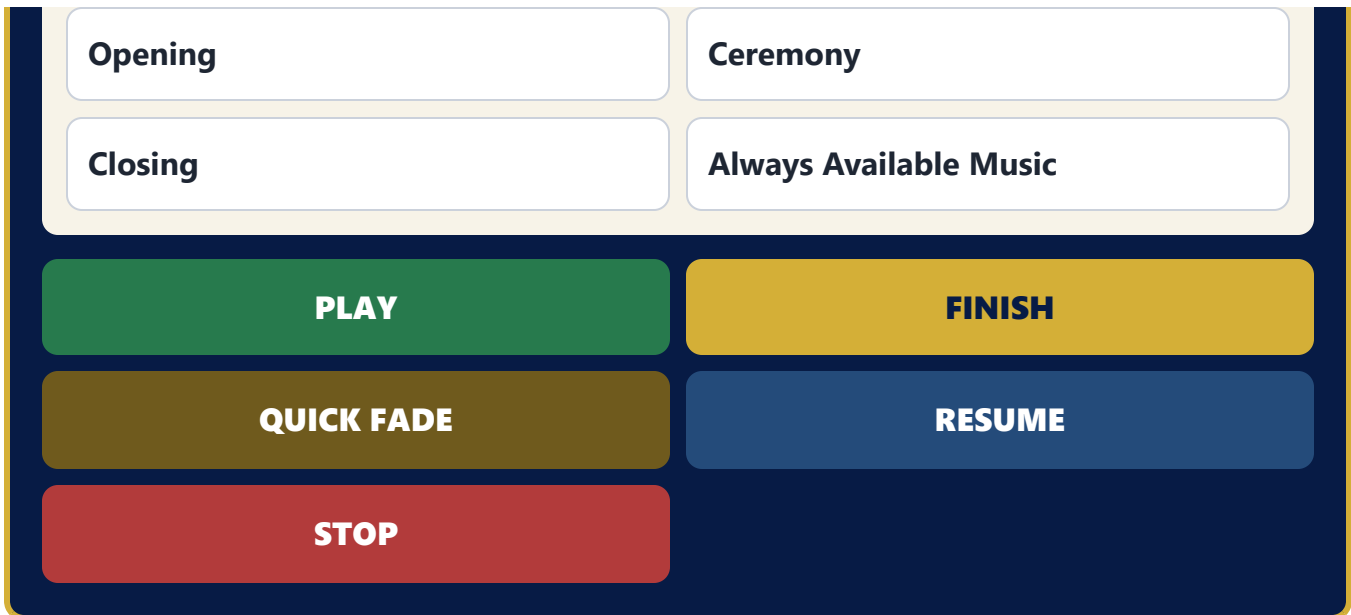
Double-click **CodaMusicSetup-1.0-Windows.exe** inside the extracted folder and follow the installer screens. Windows may ask for confirmation because this is tester software.

### 7 Open Coda Music

Use the desktop shortcut or Start Menu entry. If you have been given a backup file, use **Other Stuff > Backup and Restore** to restore it.

The ZIP file contains the setup installer. After unzipping it, the setup file installs the required Coda Music files, including the runtime files and the MP3 finishing tools used by the app.





In normal use, select the ceremony, select the piece of music, check the status, then press **Play**.

## 4 Basic Playback

1

### Select the ceremony

Choose the required ceremony or event type from the ceremony list.

2

### Select the music

Tap or click the required music title. The music is selected but does not start yet.

3

### Press Play

The main music track starts. The status should show **Playing**.

4

### Press Finish when the music should end

Coda Music uses a smooth transition where the main music track fades down while the ending music track fades in.

5

### Use Stop only when needed

**Stop** stops all music immediately. It is deliberately placed at the far right.

## 5 Finish, Quick Fade and Resume

**F**

### Finish

Use when the music should end with dignity. The ending music track continues after the crossfade: a smooth transition where one track fades down while the ending track fades in.

**Q**

### Quick Fade

Fades the current music out quickly without using the ending track.

**R**

### Resume

Resumes the main track from where it was interrupted after Finish or Quick Fade, where available.

## 6 Adjusting the Finish and Crossfade

Coda Music gives each music piece its own finish settings. These controls help make the change from the main music to the ending music sound natural. A crossfade is a smooth transition where one track fades down while the ending track fades in.

Control	What it changes	When to adjust it
Crossfade length	How long the main music track fades down while the ending music track fades in.	Increase it if the finish feels abrupt. Reduce it if the ending takes too long to arrive.
Ending fade-in speed	How quickly the ending track becomes audible after Finish is pressed.	Shorten it if the ending is too slow to appear. Lengthen it if the ending arrives too suddenly.
Ending volume	The loudness of the ending track compared with the main music.	Raise it if the ending is too quiet. Lower it if the ending jumps out too strongly.
Ending start offset	Starts the ending music track slightly after its beginning.	Use this if the ending file has silence or a slow start before the useful music begins.
Length of ending file to create	How many seconds are taken from the end of the main music track when creating a new ending file.	Use a longer value if the ending needs more musical shape before the final cadence.

1

### Start with the defaults

Use the default finish settings first. They are designed to be gentle and suitable for most music.

2

### Preview in Music Setup

Use the Music Setup **Play**, **Finish** and **Stop** preview buttons to hear the finish before using it in ceremony.

**3****Change one setting at a time**

Adjust one control, listen again, then save. This makes it easier to know which setting improved the result.

The best finish depends on the music file. A short, clear ending music track usually sounds better than one with silence, noise or a very slow beginning. Please test carefully before live ceremonial use.

## 7 Live Ceremony Mode

**Live Ceremony Mode**
**Mitton Lodge 6904 | Initiation | waiting for candidate**

Status: Ready

Opening
**Ceremony**
Closing
Always Available

waiting for candidate	<b>Selected</b>
2nd peramulations	Available
Track 16 Light	Available
Track 34	Available
Track 35	Available

**PLAY**
**FINISH**
**QUICK FADE**
**RESUME**
**STOP**

### What it is for

Live Ceremony Mode is for actual ceremonial use. It keeps the screen calm and focused on playback.

### What it hides

Setup, registration, support, profile switching and editing tools are kept away from the operator during live use.

Before entering Live Ceremony Mode, test speakers, selected music and volume. Keep a backup music method available. Please test carefully before live ceremonial use.

## 8 Your First Live Ceremony with Coda Music

For a first live ceremony, keep the process calm and familiar. The aim is to reduce pressure on the operator, not add another thing to worry about.

- Test the speakers before the ceremony.
- Confirm the correct profile is selected.
- Confirm the correct ceremony is selected.
- Check the first piece of music is ready.
- Test Play, Finish and Quick Fade before the room is occupied.
- Enter Live Ceremony Mode before the ceremony begins.
- Keep the device plugged in or fully charged.
- Silence notifications and avoid other apps.
- Keep a backup music method available.

## 9 Profiles for Different Lodges or Orders

**Coda Music** **Ceremonial Music with Graceful Endings on Command**

Choose a profile to open

<b>Mitton Lodge 6904</b> Organisation: Mitton Lodge 6904	<b>Severn lodge</b> Organisation: severn lodge
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**Open App** **Check Setup** **Close**

**Profile Selection** **Choose the organisation to open**

<b>Lodge A</b>	<b>Chapter B</b>
<b>Order C</b>	<b>Festive Board Profile</b>

Each profile has its own ceremonies, playlists, registration details, profile flag and music setup. This helps several organisations share one device without overwriting each other's arrangements.

# 10 Music Setup

**Music Setup**
**Mitton Lodge 6904 music library**

**Music Library 27/27**

**New**   **Import Files**

**Search music**

1. Track 04 Opening ode 3v SMB	04 Track 04
2. Mitton Opening ode	05 Track 05
13. Signing minutes	07 Track 07
14. Ballot for candidate	09 Track 09
18. 2nd peramulations	19 Track 19
27. Track 38 Procession	38 Track 38

**Selected Music Details**

**Display title:** Signing minutes

**Main music track:** 07 Track 07.mp3

**Ending music track:** 07 Track 07End7\_end.mp3

**Crossfade:** 3 seconds | **Ending length:** 15 seconds

**Play**   **Finish**   **Stop**

**Save**

## Music Library

Add, import, search and select music pieces. The library list shows the main music file and finish file. Coda Music uses MP3 files in Version 1.

## Selected Music Details

Set the display title, main music track, ending music track, crossfade settings, ending volume and notes.

Setting	Meaning
Main music track	The music played when the operator presses Play.
Ending music track	The finish track played when the operator presses Finish.
Crossfade length	How long the main music fades down while the ending fades in.
Create ending file	Creates a new finish file from the last section of the main music track.

# 11 Importing and Bulk Importing Music

## Import one music file

Open **Music Setup**, choose **New**, select the main music track, create or select the ending music track, then press **Save**.

## Bulk import several files

Open **Music Setup**, press **Import Files**, select multiple MP3 files from a folder, then choose **Import All**.

**1**

### Prepare a folder of MP3 files

Put the music you want to import in a clear folder. Good file names and MP3 title tags make setup easier.

**2**

### Select multiple files

Use the file picker to select several music files. Coda Music will import each MP3 as a separate music piece.

**3**

### Let Coda Music create finish files

Bulk import creates finish files using the current default ending length and finish settings.

**4**

### Review the imported list

If a music title already exists, Coda Music adds a version name so it does not overwrite an existing setup.

**5**

### Test important tracks

Use the Music Setup preview buttons to test Play and Finish. Adjust the finish settings if needed.

Importing music adds it to the Music Library. It does not automatically decide which ceremony should use it. Use **Add Music to Ceremony** to place imported tracks into ceremony playlists.

## 12 Ceremony Playlists

Each ceremony can have its own ordered playlist. A ceremony may also have sections such as Opening, Ceremony and Closing.



Always Available Music is shown separately and can be used for music needed across ceremonies.

## 13 Speaker and Bluetooth Testing

**1**

### Connect speakers before opening the ceremony

Connect Bluetooth or wired speakers and check Windows is using the correct output.

**2**

### Use Bluetooth speaker warm-up if needed

In Settings, enable Bluetooth / wireless speaker warm-up. Testing has shown a 2 second delay may be enough for some speakers.

**3**

### Test a real track before the ceremony

Confirm the first note is heard, the volume is suitable, and Finish sounds natural.

## 14 Setup Check

### Setup Check

Profile: Mitton Lodge 6904

#### Possible setup points to review

Music library contains 27 music pieces	OK
Always Available Music contains 5 useful tracks	OK
General Meeting has Opening, Ceremony and Closing music	OK
Initiation has Opening, Ceremony and Closing music	OK
Passing, Raising and Installation have no assigned tracks yet	Review

Setup Check gives testers a simple way to review possible setup issues before using Coda Music in a ceremony. It is intended to be helpful and informative rather than alarming.

Use Setup Check after restoring a backup, importing music, changing profiles, or preparing a device for a different room.

# 15 Backup and Restore

## Backup and Restore

Keep Coda Music Safe

### Backup options

**Backup Current Profile**

**Backup All Profiles**

**Restore Backup**

**Current profile**

**Mitton Lodge 6904**

**Other profile on this device**

**Severn lodge**

**Backup includes 27 music pieces, settings and profile data**

**Ready**

### Backup

Creates a compressed backup including profile settings and music files used by the selected profile, or all profiles.

### Restore

Adds restored profiles to a device without overwriting existing lodge or order profiles.

After restore, Coda Music may ask whether to remove the original default profile. Keeping it is safe; removing it keeps the profile list tidy.

## 16 Optional Registration and Support

Registration is optional. Coda Music continues to work fully if the user does not register.

### Register Coda Music

Stores local registration details and can create a registration email for support and update notifications.

### Support Coda Music

Shows a calm support page explaining voluntary support contributions. Nothing is blocked if the user does not contribute.

## 17 Recommended Testing Approach

Coda Music is currently being shared for early testing. Try it quietly and carefully before relying on it during a live ceremony.

- Try Coda Music quietly before using it live.
- Test with the actual speaker you intend to use.
- Test the room volume.
- Test several different finish points in the same music.
- Report anything that feels confusing, stressful or unclear.

Tester feedback is especially useful when it describes what was expected, what happened, and whether the operator felt confident at the time.

## 18 Tester Checklist

- Download Coda Music from the password protected download page.
- Install Coda Music using the setup file.
- Open the application and select a profile.
- Restore a backup if supplied.
- Select a ceremony.
- Select music and confirm it does not start immediately.
- Press Play and confirm the track starts correctly.
- Press Finish and listen to the crossfade, the smooth transition from main music to ending music.
- Press Quick Fade and confirm it fades out.
- Test Resume after Finish or Quick Fade.
- Check volume control.
- Check Bluetooth speaker warm-up if using wireless speakers.
- Open Live Ceremony Mode and confirm setup tools are hidden.
- Open Other Stuff and check scrollbars are visible.
- Open Music Setup and check the music list is usable.
- Create or import an MP3 piece if comfortable doing so.
- Try bulk import with several MP3 files if suitable.
- Adjust crossfade and finish settings and listen to the result.
- Run Setup Check and report anything unclear.

## 19 What to Report Back

Area	What testers should tell us
Playback	Did Play, Finish, Quick Fade, Resume and Stop behave as expected?
Sound quality	Was the finish smooth? Did the ending track start too quickly, too slowly, too loudly or too quietly?
Bluetooth speakers	Was any beginning of the music missed? What warm-up delay was needed?
Screen layout	Could the operator see the required music and buttons clearly?
Confidence	Would the tester feel comfortable using this during a real ceremony after more testing?

## 20 Important Use Notice

Coda Music assists with ceremonial music playback. The operator remains responsible for testing the setup, checking speakers and audio output, confirming that music files are available, and ensuring the device is ready before ceremonial use. A backup music method is strongly recommended. Please test carefully before live ceremonial use.

### Coda Music

Ceremonial Music with Graceful Endings on Command

This software was created by Cloud Cortex Communications Ltd, registered in England, Company Number 14445042, in association with MasonicWebsite.org.

Tester manual prepared for early Coda Music users. Version 1 focuses on MP3 playback and graceful endings.